



# Ivey Ranch PTO Meeting

October 16, 2024 | 6pm Meeting called by Jordyn Ybarra

## Board members

Jordyn Ybarra, *President*

Shelly Tavares, *Co-President*

Keri Picciolo, *VP Educational Services*

Abi Studer, *VP Fundraising*

Kristen Plumb, *VP Merchandising*

Cheryl Valenzuela, *Secretary*

Melissa Nimon-Prill, *AR Treasurer*

Jen Veilleux, *AP Treasurer*

Jon Studer, *Co-Chair Marketing*

## All Board Members Present

**Others Present:** Kyla Kendle, Jamie Brugnano, Brandy Nance, MaryJo McPherson, Caroline Kirby, Mia Frost, Maggie Lee, Devina Lopez, Quinlyn Soltow Owusu, Linda Costa, Valerie (Dee) Hillhouse-Shokes, Kieran Grow, Dewi Simpson, Vanessa Gutierrez, Jessica Goss, Grace Major, Misha Bringuier, Stefan Bringuier

**Meeting called to order** by President Shelly Tavares at 6:05

Item	Presenter
Welcome	Shelly Tavares
Principal's Report	Sarah Harrington
<ul style="list-style-type: none"><li>Parent/teacher conferences going well, everyone's looking forward to Harvest Festival</li></ul>	
Budget Updates	Treasurers
Direct Deposit for Teacher Reimbursement	
<ul style="list-style-type: none"><li>Asking teacher's to provide banking information for reimbursements to be provided by direct deposit. It is faster and cheaper!</li></ul>	
Upcoming Events & Committee Reports	
A. Dine Out Night	
<ul style="list-style-type: none"><li>About \$250 back from Chipotle</li><li>Soapy Joe's fundraiser is canceled by the business</li><li>Flyers going out for November dine out night</li></ul>	Abi Studer
B. Art to Remember	
<ul style="list-style-type: none"><li>Need to get lists of students per teacher</li><li>Deadline is tight, need to determine if we aim to complete in time for Christmas or wait for Mother's Day</li><li>Proposal from Ms. Hillhouse-Shokes to potentially use art class time instead of classroom time</li></ul>	Melissa Nimon-Prill
C. Yearbook	
<ul style="list-style-type: none"><li>Yearbook sales start Nov 1<sup>st</sup></li><li>We will not offer personalization this year; it has become too expensive and adds too much burden to teachers on delivering yearbooks</li><li>We will offer both photo ads and shout out ads. Shout outs will benefit 5<sup>th</sup> grade fundraising. Photo ads will be managed by yearbook team and will benefit PTO.</li></ul>	Keri Picciolo

#### D. Delegate Updates

- Delegates struggling getting contact information from parents. Continue to work directly with teachers. Please be mindful of handling parent contact information (shred/destroy or return contact sheets after you have gathered the info).
- Please send out a reminder about Harvest Festival and encourage volunteers!
- Please take photos for your classroom. We would like all classrooms well represented on their page! Include students and teachers as possible. Communicate with Keri if you are not able to get these photos and she may be able to assist with photograph volunteers. Deadline for photos for yearbook is February 1<sup>st</sup>. Request from administration that photos for yearbook should go directly to the yearbook, please don't share with parents or anyone else, and delete after uploading.

#### E. Classroom Supplies (copy paper)

- Received feedback from teachers regarding the budget for copy paper. Paper shortage was caused by an issue with teacher codes on copy machines. Ms. Goss reports that this should be resolved. Ms. Goss to investigate the amount of paper that was overused and report back to the board.

#### F. Harvest Festival

- Thank you to volunteers! Still need more volunteers!
- Side parking will be used for longer term volunteers. Ms. Hillhouse-Shokes will ask teachers to move their cars from that lot by 4pm.
- Pre-ticket sales going well! Will be available for pickup at the ticket booth.
- Cash and credit for raffle and regular ticket sales.
- Cash only for bake sales.
- No refunds for ticket sales.

Jordyn Ybarra &  
Amanda Barnes

#### G. 5<sup>th</sup> Grade Fundraising

- Donate baked goods for Harvest Festival bake sale! Drop off to the office. Communicate to classroom delegates please!
- November illusion night for the entire school, tickets will be available to purchase.

Jordyn Ybarra

#### Open Committee Volunteers & Board Positions:

Fun Run Coordinator | Yearbook Photographers | Yearbook Design | Yearbook Proofreader | 5<sup>th</sup> Grade Baby Picture Coordinator | Spirit Contest Tracker | Holiday Store Chairperson | Harvest Festival Raffle Chair | Grant Writer | Traffic Safety Chairperson | Website Designer | Communication Chair | Legal Counsel | Volunteer Coordinator | 5<sup>th</sup> Grade Representative

#### Q&A

- Support being provided this week from the district for traffic control. Very much appreciated! Ms. Goss and Ms. Harrington continuing to discuss additional options.
- Possibility to offer a cross-walk position to an existing noon duty? Ms. Goss will inquire.
- Inquiry about the possibility of getting a marquee at the back gate.
- Follow-up on question regarding moving BASE pickup from back gate to front. Ms. Goss reports that they are still waiting for a decision.

**Meeting adjourned** at 6:45pm.

